Pupil Version of the Junior King's School Rules

It is important that every member of the community knows exactly what the rules are, and that they are regularly discussed and ideas about them are shared. We also have the School Values and Golden Rules which focus on how we should treat each other and how we should behave towards all members of the community.

GOLDEN RULES
Our Golden Rules form the agreed code by which we live at Junior King's. We aim to treat other people as we would like them to treat us and we aim to exercise common sense at all times.
Be kind, gentle, helpful, respectful and polite.
Listen carefully at all times.
Work hard and be on time.
Be honest.
Look after and respect property.
Be proud of your appearance, your work and your school.
Think before you speak. Are your words kind...true...and necessary?

ABSENCE

Please remind your parents to email the school if you are going to be absent for any reason.

BREAKS

Break times will be spent outside or, with permission, in the Music School or the Library.

During the winter months, pupils in Years 5-7 may use the Sports Hall during morning and afternoon break times, and pupils in Year 8 can stay in the Dining Room.

During wet breaks, you must stay in your form room. Find some quiet activities to enjoy with friends.

BUILDINGS AND SCHOOL GROUNDS

Remember to follow the special guidelines for each building e.g. laboratories, Sports Hall and other specialist areas.

The Orchard is a quiet area (for chatting with friends or reading) and not for ball games.

Ball games should only be played outside on the fields, in Junior House garden (Years 3-4) or on the astro (by rota).

Table tennis and basketball may be played in the designated areas.

Pupil Version of the Junior King's School Rules

COURTESY

Always be polite and display good manners towards every member of the community.

Think carefully about the words you use.

DAMAGE

Look after other people's property as well as all school property.

Report any damage (accidental or otherwise) to a form tutor or another member of staff.

Always get permission before borrowing others' property.

POSITIVE DISCIPLINE

We expect you to behave in a positive manner at all times.

Work hard and always give your very best.

DRESS AND APPEARANCE

Wear your uniform with pride. Clothes must be clean, neat, tidy and in good condition.

All items of clothing should be named.

Trainers should only be worn during sporting activities, or when playing on the grass or the astro.

You should only wear plain stud, gold or silver earrings. No other jewellery is allowed without specific permission. Watches and earrings must be removed before all sporting activities.

FOOD

Sweets and cakes should only be brought to school with the permission of a member of staff.

Remember that we are a nut aware school.

Boarders' tuck arrangements are organised by the boarding house staff.

Chewing gum is not allowed.

Food and drink should not be removed from the Dining Room or consumed around the school.

HAIR

Hair must be neat and tidy. It must not be dyed or shaved. Long hair must be tied back with plain navy, black or brown accessories.

Pupil Version of the Junior King's School Rules

MOBILE PHONES AND SMARTWATCHES

At the start of each academic year, you must read and sign the school's *Mobile Phone and Smartwatch Policy*.

Pupils in Years 3-7 must not have mobile phones in school unless given exceptional permission (e.g. boarders or pupils who use public transport). These phones are stored in the Staff Room during the school day.

Year 8 day pupils are allowed to bring mobile phones to school but they must be kept out of view and stay switched off during the school day. They must not be taken into changing rooms, toilets or exams. They can be used once the school day has finished, primarily to check on travel arrangements.

Boarders' phones will be kept on the boarding floor and used only at agreed times. Boarders will also sign the *Boarders' Mobile Phone Agreement*.

If you bring a phone to school, it must be clearly named and protected with a PIN.

You will only be allowed to take mobile phones on certain school trips.

You are not allowed to wear smartwatches to school.

OUT OF BOUNDS

The following areas are out of bounds without a member of staff's permission:

- any place beyond the limits of the school boundary
- the River Field and river banks (you must not cross the blue line that borders the river)
- the kitchens
- the Barn and grass area in front (except if playing tennis) and behind
- the Pre-Prep playground (Year 3 and above)
- Junior House garden (Year 5 and above)
- Forest Park
- staff accommodation
- swimming pool and surrounds

You may not leave the school grounds without the permission of a member of staff, and you must be under the supervision of your parent/guardian or a member of staff.

Remember to sign in at the Front Office if you arrive after registration, and to sign out from the Front Office if you leave school during the day.

PHOTOGRAPHY AND ICT

You must not upload any school-related photographs, films or moving images on to internet or social networking sites.

Pupil Version of the Junior King's School Rules

PROPERTY

Name all of your personal property (books, instruments, games equipment etc.).

Do not bring expensive items of personal property or electronic equipment to school.

Boarders who bring iPads, iPods, laptops and phones to school will keep these securely on the boarding floor.

Never borrow other people's, or the school's, property without permission.

Remember never to borrow or lend money.

Large amounts of money must not be brought to school.

PUNCTUALITY

You must be on time for registration, lessons, activities, prep and all other school commitments.

SAFETY

Always behave considerately and sensibly.

Look after yourselves and each other in all areas of the school.

TIDINESS

Keep the school tidy at all times, remembering to keep classrooms and corridors clear.

Pick up clothing and items of property when they are out of place.

Straighten chairs and tables at the end of each lesson.

Turn lights off at the end of the day.

Make sure that all litter is placed in one of the many bins around the school.

TIMETABLE

You will be given your timetable at the start of the school year. A copy will also be displayed in your form room.

When you arrive at school, go straight to your form room.

At the end of the school day, make sure you are in the right place. No one should be outside after 5.00pm unless with a member of staff.

If you have not been collected by 6.00pm, go to the Dining Room and wait quietly.

September 2020